

RSQCM/TR-2016-02 dated 3/4/2016

Items that require calibration will be sent to the stockroom for calibration. The Quality Manager is responsible for ensuring tools/equipment is sent to the appropriate facility for calibration. Storage of tools/equipment requiring calibration will be separate from those that are properly calibrated. After the item is calibrated and the proper records are obtained the Quality Manager will affix an updated label. The Quality Manager retains the calibration report.

Whenever a tool or equipment is determined to be out of calibration, the repair station will determine whether the condition had any impact on the airworthiness of the article. If the out-of-calibration condition did have an impact on airworthiness, the steps required to correct deficiencies set forth in this manual shall be followed.

9.5 Major Repairs and Major Alterations

This repair station must use only FAA-approved technical data when it accomplishes a major repair or major alteration. If there is any question as to whether technical data is FAA-approved, the question will be brought to the Accountable Manager for resolution.

If a new repair is needed, the engineering department will create the repair and categorize it as either major or minor. Engineering will then create the Engineering Substantiation Report (ESR). See Appendix B, ACI Internal Procedure 4.8 for further details.

If the repair is classified as major, a form 8110 will be created and the repair will be sent for DER approval.

If the repair is classified as minor, it only requires ACI approval.

| Deleted

| Per CFR 43.13(b), records of major repairs will be included on the customer's Work Order and include the information required by CFR part 43, Appendix B in lieu of Form 337 unless otherwise requested by the customer.

This repair station will use CFR Parts 1 and Part 43, Appendix A as guidance to determine if a repair/alteration is classified as major or minor. If a repair or alteration is to be accomplished and it is not obvious if it should be classified major or minor, the Chief Inspector will be consulted. The Chief Inspector will consult the customer. If the customer holds an FAA certificate with authority to determine major and minor for the subject case, this repair

Quality Manager's
Signature/Date

Chang
03/04/2016